



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize agreement #24-001 with The Able Trust to develop a collective impact system analysis to support students with disabilities transition to college. Fiscal Impact: Revenue \$20,000.00.**

**Presenter(s):** Donald Astrab, VP, Academic Operations, Analytics, & Comm

**What is the purpose of this contract and why is it needed?** The purpose of this contract is to enter into a grant agreement with The Able Trust for the period of June 1, 2024, to December 1, 2024, with the possibility of extension based on positive outcomes. A team representing The Able Trust and Broward College will engage in systems analysis for a period of six months that will include the following: Identifying a core team of 2-3 representatives from both The Able Trust and Broward College for a total of 4-6 core team members; using a systems analysis process to identify and highlight the structures that comprise the education system of students with disabilities matriculating from middle school through secondary education into postsecondary; creating a system map and narrative which can be used to develop hypotheses for testing and impacting the system; sharing the map with stakeholders to test our understanding of the system and iterate as necessary; and, identifying 1-3 leverage points for testing using the Lean Impact Model (attached).

This contract is needed to identify best practices to assist with students with disabilities who are transitioning into higher education; and, while the focus of the work will assist with identifying and addressing the continuing needs of disabled learners at the college, the outcomes will also be shared openly to support all students with disabilities throughout the state. The goal is to create a road map for students, which in turn will assist the Accessibility Resources and the College, as students and family members will have clearer expectations of what is expected at the college level. By addressing these needs and providing this road map, we are ensuring that students with disabilities are not only being supported at the College but are a treated as valued group and essential part of the Broward College community and culture.

**What procurement process or bid waiver was used and why?** Not Applicable

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Not Applicable

**What fund, cost center and line item(s) were used?** Not Applicable

**Has Broward College used this vendor before for these products or services?** No

**Was the product or service acceptable in the past?** Not Applicable

**Was there a return on investment anticipated when entering this contract?** Not Applicable

**Was that return on investment not met, met, or exceeded and how?** Not Applicable

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Yes, The Able Trust, also known as the Florida Endowment Foundation for Vocational Rehabilitation, is a 501(c)(3) public charity established by the Florida Legislature in 1990 as a direct support organization for the Florida Division of Vocational Rehabilitation. Its mission is to be a key leader in providing Floridians with disabilities opportunities

for successful employment. This proposal supports guaranteed access to higher education and empowers student development.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description: Revenue generating, \$20,000. No match required.

**Jeffrey Nasse**

Jeffrey Nasse, Provost and SVP of Academic Affairs

4/3/2024

APPROVAL PATH: 12048: The Able Trust



Workflow



Edit View



Add Work Item

| Stage | Reviewer                    | Description                        | Due Date          | Status    |  |
|-------|-----------------------------|------------------------------------|-------------------|-----------|--|
| 1     | Craig Levins                | AVP Review                         |                   | Completed |  |
| 2     | Donald Astrab               | Vice Provost Review                |                   | Completed |  |
| 3     | Jeffrey Nasse               | Provost and SVP of Academic Affair |                   | Completed |  |
| 4     | Natalia Triana-Aristizabal  | Contracts Coordinator              |                   | Completed |  |
| 5     | Legal Services Review Group | Review and Approval for Form and   |                   | Completed |  |
| 6     | Board Clerk                 | Agenda Preparation                 |                   | Completed |  |
| 7     | District Board of Trustees  | Meeting                            | 06/25/24 01:00 PM | Pending   |  |
| 8     | Electronic Signature(s)     | Signatures obtained via DocuSig    |                   | Pending   |  |



FLORIDA ENDOWMENT FOUNDATION FOR VOCATIONAL REHABILITATION  
ORGANIZATION GRANT AWARD CONTRACT

This agreement is entered into this June 30, 2024 between **The District Board of Trustees of Broward College** ("Organization") and the **Florida Endowment for Vocational Rehabilitation** (dba The Able Trust) ("Foundation") to set forth the terms and conditions upon which the Foundation shall award grant **#24-001** to the Organization.

The mission of the Foundation is to be a key leader in providing Floridians with disabilities with opportunities for successful employment, and one of the primary means of addressing that mission is to fund projects that support the system of vocational rehabilitation. The system of vocational rehabilitation is a term used to encompass all of the stakeholders that support a person with a disability's path to employment (secondary education, postsecondary education, Division of Vocational Rehabilitation (VR), employment service providers, other nonprofits and government agencies). This contract and all associated reports are subject to public viewing and distribution in accordance with Florida's public records laws.

**I. Deliverables**

- a. Organization acknowledges and agrees that the funds being awarded are intended to be applied to the project described in Attachment One, which may be a copy of the grant application and proposal.
- b. Organization shall work in tandem with the Foundation on the outcomes and performance measures of the funded project.
- c. Organization must sign and return contract within 10 business days of presentation of contract by Foundation. Prior to disbursement of funds, this contract must be signed by both parties.
- d. Organization shall begin project described in Attachment One upon receipt of first payment.

**II. Reporting Requirements**

- a. Organization will respond to requests for information by the Foundation in a timely manner.
- b. Organization will be required to submit a narrative report at the conclusion of the grant period. The report template will be provided to the Organization by the Foundation in a timely manner.
- c. Organization will keep all financial records related to the grant budget and expenditures for a minimum of five (5) years. Such records will be available for review by the Foundation upon request.
- d. Organization will report to the Foundation any change in principal staff working on the grant funded project within five days of change in employment status.

- e. Foundation will be notified in a timely manner in writing of any changes in the Organization name, address, phone, or email address of the Organization's primary contact.
- f. Organization will be required to report on project to the Grant Committee and/or Board of the Foundation.

### **III. Payment and Terms**

- a. Foundation agrees to provide \$20,000.00 to Organization as Grant #24-001 subject to the terms and conditions stated. The Foundation shall disburse the funds to the Organization as follows: one payment of \$20,000.00 within 5 working days of contract execution.
- b. Funds not expended at the conclusion of the grant period shall be returned to Foundation, unless notified otherwise by Foundation. No amendment or revision of the terms of this contract will be valid unless in writing and signed by authorized representatives of both parties or other such written means agreed to by the parties under the circumstances (exchange of letters or emails documenting mutual acceptance). No temporary, occasional, or partial relief from strict compliance with this contract agreed to by the Foundation shall be construed or relied upon by the Organization as grounds for any subsequent or further relief from strict compliance with the terms of this contract.
- c. If the project as described in Attachment One ceases to be operational, Organization shall inform Foundation immediately by telephone and letter from Organization leadership. Unused funds must be returned to the Foundation.
- d. Foundation may conduct an audit of the project described in Attachment One at any time during the project or up to five (5) years after the completion of the project, which may include all records related to the project. The Organization is expected and responsible for keeping records of all expenditures being made with the funds provided by the Foundation for the project.

### **IV. Project Management**

The Foundation and the Organization designate their respective representatives, identified below for program reporting, coordination, communication, and management of the Project.

#### **FOUNDATION:**

Name: Joey D'Souza

Position: Senior Vice President

Address: 1709 Hermitage Blvd., Suite 100, Tallahassee, FL 32308

Telephone: (850) 224.4493

Email: joseph@abletrust.org

#### **ORGANIZATION:**

Name: Craig Levins

Position: Associate Vice President, Institutional

Accessibility & ADA Coordinator

Address: 1000 Coconut Creek Boulevard, Building 46/209; Coconut Creek Blvd 33066

Telephone: 954-201-6527

Email: cleavins@broward.edu

X. This Agreement is non-transferable by Organization unless agreed in writing by Foundation.

Organization and Foundation accept the terms of this contract by signing below. Organization states it is authorized to enter into this contract by the signature below. Any and all required approvals, consents, and corporate actions have been taken or obtained by the Organization to allow it to enter into and perform this contract.

IN WITNESS WHEREOF, the parties have signed this contract on the dates set forth below.

The Able Trust

Organization

By: \_\_\_\_\_

By: \_\_\_\_\_

Allison Chase

Title: President and CEO

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## ATTACHMENT ONE

### **I. Background & Purpose**

The system that exists to assist persons with disabilities (PWD) in preparing for and entering the competitive workforce can pose complex, dynamic challenges that have a web of interconnected elements. The Able Trust is proposing a grant agreement with Broward College to utilize a systems analysis process to gain clarity about the system that encompasses students with disabilities transitioning from middle school through high school into postsecondary education concluding with education attainment. Using the analysis, we intend to identify opportunities to gain leverage and develop an approach to learning, adapting, and understanding the system and how to engage it effectively.

By using an approach of systems analysis, we contend that we can push beyond the immediate problems to see the underlying patterns, the ways we may leverage the system, and how we can learn and adapt as the system continues to change. We believe a systems analysis will give us a way to embrace the complexity and work toward a healthier, more accessible education system for PWD and their families.

### **II. Scope of Work**

A team representing The Able Trust and Broward College will engage in systems analysis for a period of six (6) months with the possibility of extension based on positive outcomes. The work of the team will be facilitated by The Able Trust and include the following:

- Identifying a core team of 1-2 representatives from both The Able Trust and Broward College for a total of 4-6 core team members.
- Using a systems analysis process to identify and highlight the structures that comprise the education system of students with disabilities matriculating from middle school through secondary education into postsecondary.
- Creating a system map and narrative which can be used to develop hypotheses for testing and impacting the system.
- Sharing the map with stakeholders to test our understanding of the system and iterate as necessary.
- Identifying 1-3 leverage points for testing using the Lean Impact Model <sup>1</sup>
- Broward College will leverage their position within the community to gather insights and participation from relevant stakeholders.

### **III. PERIOD OF AGREEMENT**

The term of the agreement will be for a period of up to six (6) months with the possibility of an extension. This agreement is expected to commence by June 1, 2024, and end December 31, 2024 unless an extension(s) is approved by The Able Trust. Should the project need to end sooner The Able Trust will provide 30 days' prior notice.

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<sup>1</sup> Lean Impact: How to Innovate for Radically Greater Social Good, Ann Mei Chang, 2018

#### **IV. GRANT TERMS**

This agreement will provide for a grant of \$20,000 to Broward College for their full participation in the proposed work. The parties will negotiate grant terms including scope, budget, timelines, and other necessary items. All training content, materials, resources, and supports produced from this project are joint property of The Able Trust and Broward College. The Able Trust Board of Directors is responsible for approving and evaluating the effectiveness of the grant.